



40 John Street  
Whangarei  
Email: drc@northable.org.nz

Telephone: (09) 430-0988  
Fax: (09) 438-9468  
Freephone: 0508-637-200

### Needs Assessment & Service Coordination Referral Form

Individually based on the following criteria: Aged 0-65 and who have been identified as having a Physical, Sensory or Intellectual disability or a Combination of these, not based on a Personal or Medical Health diagnosis, **which is likely to continue for a minimum of six months and result in a reduction of independent functioning to the extent that ongoing support is required**

Please ensure that this referral has **ALL AREAS** completed!

*If the Person is already a Client of NASC a Referral Form **DOES NOT NEED TO BE COMPLETED.** The NASC can be contacted directly to look at any change in support needs.*

The person you are referring to our service (or their Carer) **MUST CONSENT** to the referral.  
Please indicate that you have gained their consent by checking this box. Consent Given

The person being referred (or their Carer) **GIVES PERMISSION** for NorthAble NASC to request further information from any agency that the person is involved with, (e.g. Health Professional, Government Agency, Educational Facility, Social Services etc), for the purpose of assisting in the determination of eligibility and/or in the determining of any future supports.

**Signature** of person being referred (or their Carer)  
**Or**  
**Signature** of person referring (on behalf having gained consent)

**Agency Making Referral**

**Person Making Referral**

**Postal Address Of Agency or Person Making Referral**  
*(NOTE: If address is not completed a letter of acknowledgement will not be sent)*

Phone Number Of Referrer \_\_\_\_\_ Date of Referral \_\_\_\_\_

**Preference of Needs Assessor** Maori  Non Maori  No Preference

**Client Information**

Client Name \_\_\_\_\_ NHI \_\_\_\_\_

Gender \_\_\_\_\_ Date of Birth \_\_\_\_\_

Ethnicity \_\_\_\_\_ Iwi \_\_\_\_\_ Hapu \_\_\_\_\_

Home Address

Mailing Address  
(if different from above)

Home Phone number

Mobile Number

Work Number

**Alternative or Emergency Contact** – *this is who we will contact if we cannot contact the person being referred*

Name of Alternative or  
Emergency Person  
Relationship to Client

Home Phone Number

Mobile Number

Work Number

**GP's Name**

Phone Number

**Specialist/Paediatrician Name**

Phone Number

**Diagnosis** - (SUPPORTING DOCUMENTATION / REPORTS FROM GP/SPECIALIST/S ARE REQUIRED - PLEASE ATTACH)

**Disabling Effects** - (PLEASE DESCRIBE DISABLING EFFECT OF DIAGNOSIS AND REDUCTION IN FUNCTION)

**Specific Disability Support/s – What may be required and why? - (PLEASE SPECIFY)**

**Priority (in your opinion)**

High  Medium  Low

**Mental Illness Present**

Yes  No  Unknown

Is this Person Receiving Services? Yes  No  Unknown

If YES (PLEASE SPECIFY)

**Client Receiving ACC**

Yes  No  Unknown

Is this Person Receiving Services? Yes  No  Unknown

If YES (PLEASE SPECIFY)

**To Your Knowledge Possible Safety and Hazard Issues for visiting Needs Assessor  
(ENTER IF KNOWN eg: DOGS, ENVIRONMENT, ACCESS TO HOME, ETC)**

**FOR THE BEST OUTCOME ENSURE YOU HAVE COMPLETED:**

- REFERRER'S NAME, POSTAL ADDRESS & PHONE NUMBER
- CLIENT (OR CARER) CONSENT HAS BEEN GAINED
- DOCUMENTATION FROM GP/SPECIALIST ATTACHED
- DIAGNOSIS / DISCRIPTORS AND RECOMMENDATIONS
- IDENTIFIED SAFETY and HARZARDS

**PLEASE NOTE: ALL AREAS MUST BE COMPLETED**

***Incomplete information may cause delays in the processing of your referral or a decline.***